

Adaptive technology Subsidy application form

Name of applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

I wish to apply for a subsidy for the following item of equipment:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This will assist me to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Supplier details**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person and number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total cost $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional endorsement**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ holding the Position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

at (organization) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have assessed the needs of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and recommend that this technology meets BWA subsidy guidelines and I feel is appropriate and that this member has or will gain proficiency in its use and that it will be of benefit to assisting them gain or maintain independence .

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

**Member**

I have read equipment subsidy guidelines and believe this application meets these guidelines.

I will be contributing $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and wish to apply for a subsidy of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Membership services officer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Admin office checked eligibility \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Approved by manager \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

* 1. **ADAPTIVE EQUIPMENT Subsidy** Amended/approved Jan 2016

The BWA adaptive technology equipment subsidies are intended to assist full members gain and maintain independence in daily living, study or employment. Funds are limited so it is anticipated members will exhaust other specific government schemes where available (Employment schemes, NDIS) before applying for funding through BWA.

* + 1. A subsidy may be paid to assist with the cost of purchase of equipment or aids made exclusively for people with low vision or for a multi-use mobile smart devices that come standard with adaptions for the blind. This does not include laptops.
		2. No subsidy will be paid on items costing less than $100.00.
		3. A subsidy of fifty (50) percent of the cost price may be paid on items costing $100.00 or more up to a maximum subsidy of $3000.00 over a 3 year period.

Additional conditions:

* + 1. Training and professional recommendations: To ensure that equipment is suitable for achieving member goals, their eye-condition, aptitude and proficiency, all equipment subsidy applicants must receive the professional endorsement of a low vision technology trainer or professional.

Preferably this is achieved by attending either BWA or RSB training sessions and/or undertaking an assessment to demonstrate the user’s proficiency.

In the case of Smart devices like mobile phones and tablets, proficiency is required in using the adaptive technology associated with the phone not the ability of making a phone call.

* + 1. Adaptive technology subsidies are funded directly from BWA’s limited resources and as a result we do not intend to subsidize replacement items unless they are no longer fit for purpose or a change in eye condition renders them obsolete. For example most smart devices should have a minimum life of three years before apps, batteries and software are no longer upgradable, some other devices like braillers and CCTV’s should last for many more years. Applicants seeking to replace existing devices should discuss this with BWA staff.
		2. This subsidy is for adaptive equipment only and it is the responsibility of the member to ensure they have the capacity to pay for any ongoing costs associated with internet or telephone carrier costs.
		3. For approved devices purchased on a plan, BWA will only subsidies half the cost of the device component of the plan.
		4. It is the client’s responsibility to provide our admin team their account details so that the subsidy directly goes into their account and more importantly, make sure that the purchase receipts are posted/faxed to the admin team as soon as the purchase is made.
		5. Applicants are encouraged to ensure their devices are covered by their own insurance
		6. Subsidies will not be paid for any equipment purchased prior to approval or for equipment not meeting our guidelines.
		7. If a member finds the equipment unsuitable or unwanted and intends to sell it within two years of purchase they should discuss this with BWA staff as they may be required to refund the BWA the subsidy.
		8. All applications for equipment subsidies will be discussed at fortnightly BWA team meeting to ensure all the application requirements are met prior to forwarding to and approval by the BWA Manager.